

Main stages in taking financing decisions - normal procedure

Comments and recommendations of Headquarters included on project identification fiche	Head of Delegation and relevant operational section of the delegation
Drawing up of the action fiche and draft TAPs to be annexed to the financing agreement	Head of Delegation and relevant sections of the delegation, in close coordination with the National or Regional Authorising Officer
Scrutiny of the action fiche to be annexed to the annual action programme and the draft TAPs to be annexed to the financing agreement	QSG DEVCO/€
Finalisation of the action fiche and the draft financing agreement Provisional earmarking of funds	Head of Delegation and relevant sections of the delegation, in close coordination with the National or Regional Authorising Officer
Verification of financial and technical aspects of the action fiche and the draft financing agreement	Unit DEVCO/€
Drawing up the last action fiche, the draft TAPs and the corresponding annual action programme, including all the verified action fiches	Head of Delegation and relevant sections of the delegation
Scrutiny of the last action fiche, the draft TAPs and the annual action programme	QSG DEVCO/€
Finalisation of the last action fiche and the draft financing agreement Provisional earmarking of funds Finalisation of the annual action programme	Head of Delegation and relevant sections of the delegation
Verification of financial and technical aspects of the action fiche and the draft financing agreement	Unit DEVCO/€

Approval of the annual action programme and of each draft financing agreement	Director of DEVCO/C
Approval of the annual action programme	Interservice consultation within the European Commission (via unit DEVCO/ EA)
Favourable opinion on the annual action programme	EDF Committee (via unit DEVCO/ EA and DEVCO/G8)
European Commission financing decision	Commissioner responsible for development, Director-General of DG DEVCO or European Commission (College) (via unit DEVCO/ EA)
Adoption of the global financial commitment (authorisation and definitive earmarking of funds) and signing of the corresponding financing agreement	Director of DEVCO/€
Signing of financing agreement	National or Regional Authorising Officer

3.2.2. *Exceptional financing procedure*

Exceptionally, the European Commission may, on the basis of the strategy papers and multiannual indicative programmes, adopt measures not provided for in annual action programmes following the same rules and procedures.

The Member of the European Commission responsible for development is empowered to adopt financing decisions concerning measures not provided for in the annual action programmes provided that they fall within the framework set out in the strategy papers and multiannual indicative programmes approved by decision of the College. The Member of the European Commission responsible for development has delegated to the Director-General of DG DEVCO, with no possibility of further subdelegation, the exercise of his authority to adopt financing decisions concerning measures not provided for in annual action programmes where the amount is not more than EUR 10 million.